

Checklist



Security Camera Systems

This checklist is to be used as a guide for ongoing compliance with the point to point transport law and for onboarding or re-onboarding drivers.

Approved security camera systems checklist

This checklist is specific to taxi service providers who provide rank and hail services (ply and stand for hire) in NSW.

This safety standard is specified for the vehicle owner however the service provider, and other identified persons, are responsible for ensuring compliance. For a list of all responsible persons, please refer to the [Point to Point Transport \(Taxis and Hire Vehicles\) Regulation 2017](#).

For other checklists in this series, please visit the Point to Point Transport Commissioner website at www.pointtopoint.nsw.gov.au.

Camera system	
Does or is the camera:	
<input type="checkbox"/>	Boot in less than 45 seconds
<input type="checkbox"/>	Record for 30 minutes after turning off the vehicle's ignition
<input type="checkbox"/>	When turned on, self-check for faults, including ensuring an image can be taken
<input type="checkbox"/>	Visually indicate to driver when working or not working <i>The driver must be able to see this from the seated driver position</i>
<input type="checkbox"/>	Work when the taxi is available for hire, even if the ignition is not turned on
<input type="checkbox"/>	Visible to passengers in the vehicle
<input type="checkbox"/>	Unable to be turned off or disabled by an unauthorised person
<input type="checkbox"/>	Impact and shock resistant, withstand typical car vibrations and a typical car accident

<input type="checkbox"/>	Allow images to be recovered following loss of power to the camera system
<input type="checkbox"/>	Record continuously and store images for not less than 30 days and not more than 90 days after the recording was made
<input type="checkbox"/>	Record automatically and continues over older images when at full recording capacity <i>Keep in mind that images must be stored and kept according to the regulation.</i>
<input type="checkbox"/>	Conform to the following electromagnetic conformance standards: Radio disturbance test methods ISO 10605:2008 and ISO 7637-2:2011 and AS/NZS CISPR 25:2010
<input type="checkbox"/>	Have connection points and components mounted to the exterior of a taxi must meet or exceed the IP67 rating
<input type="checkbox"/>	Work in temperatures of -5C to + 60C and humidity of 0% to 85%

Camera system footage

Does or is the footage:

<input type="checkbox"/>	Show the driver and the head and shoulders of all passengers. <i>This must comply with section 3.7 of Australia Standards AS 4806.2-2006 (CCTV)</i>
<input type="checkbox"/>	Provide views of any person approaching from five metres from both the driver's and front passenger's window, with an angle of 120 degrees from the centre of the door
<input type="checkbox"/>	Internal - Show focused images from 300mm to three metres
<input type="checkbox"/>	External - Show focused images from 300mm to five metres
<input type="checkbox"/>	Set at a minimum of five frames per second
<input type="checkbox"/>	Recorded on non-volatile memory and only be able to be accessed or removed by an authorised person
<input type="checkbox"/>	Recorded a minimum of 360 pixels per metre both horizontally and vertically
<input type="checkbox"/>	Recorded and stored in colour or with a minimum of 256 greyscale levels
<input type="checkbox"/>	Resolution and clarity maintained under all lighting conditions from darkness (0 lux) through to bright sunlight (100,000 lux)
<input type="checkbox"/>	Have imprinted on them the following metadata (without obstructing the view of any occupant in a seated position in the vehicle): <ul style="list-style-type: none"> • the vehicle registration number; and • date and time in UTC* within one second; and • location in coordinates accurate to 25 metres

* Australian Eastern Standard Time (AEST; UTC+10:00)

Accessing images and software

Is or does the software:

<input type="checkbox"/>	Accessible for authorised persons
<input type="checkbox"/>	Operate on an off-the-shelf computer, or the supplier must provide a download system to the monitoring facility
<input type="checkbox"/>	Password protected and stored footage encrypted to prevent unauthorised viewing, recovery or reproduction of footage
<input type="checkbox"/>	Stored in one or several of the following: <ul style="list-style-type: none">• on the hard drive of a computer• in logical pools• across disparate commodity servers located on premises• in a data centre managed by a third-party cloud provider
<input type="checkbox"/>	Allow footage to be accessed from, or made available in, NSW

Note:

You will need to be able to show in an audit, or on request, that your security camera system meets the specifications outlined in the Regulation. You should be able to demonstrate that the supplier has provided confirmation their system is compliant with these specifications.

More resources and related content

[The Point to Point Transport \(Taxi and Hire Vehicles\) Regulation 2017](#)

[Taxi Security System Specifications \(PDF, 85.98 KB\)](#)

[Safeguards for the Use of Security Camera Systems \(PDF, 163.32 KB\)](#)

[The Point to Point Commission Learning Centre](#)