



Security camera systems in taxis Checklist

pointtopoint.nsw.gov.au

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All taxis providing rank and hail services in NSW must be fitted with an approved security camera system that is in good working order and complies with specifications under the law. The law requires the provider of the taxi service to provide and operate the system.

This self-guided checklist is for service providers and anyone responsible for a taxi providing rank and hail passenger services and should be read in conjunction with the security camera systems in taxis fact sheet.

If your answer to any of these questions is **‘No’**, then the vehicle(s) must not be used to provide passenger services until the issue is remedied.

The checklists below will help you better understand how to comply with NSW taxi security camera system requirements. It will also help you identify any areas for improvement and can be used as a guide to ensure ongoing compliance. Additionally, the checklists are useful in preparing for a Safety Audit using the [Safety Audit Tool](#).

This checklist is to be used as a guide only and is not intended to provide legal advice.

Service provider obligations:

This self-guided checklist is for service providers and anyone responsible for a vehicle providing passenger services.

If your answer to any of these questions is **'No'**, please indicate your intended actions, this may need to include the taxi not providing rank and hail services until the issue is fixed.

1.	Is the taxi fitted with an approved security camera system - in working order?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
2.	Are controls in place to ensure security cameras are not tampered with?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
3.	Are there signs inside and outside the taxi telling people about the security camera system?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
4.	Are there safeguards in place to protect against misplacement and misuse of video recordings?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
5.	Do you ensure video recordings are deleted between 30 days and 90 days after they are downloaded?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
6.	Are suitable record-keeping measures in place to document the above?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		

Driver obligations:

This self-guided checklist is for drivers to use as part of their pre-departure check.

If your answer to any of these questions is **'No'**, then the vehicle must not be used to provide passenger services until the issue is remedied.

1.	Is the security camera system operational and is the indicator light 'on'?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
2.	Is the lens of the camera clear of obstructions?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		
3.	Are there signs inside and outside the taxi telling people about the security camera system?	YES	NO
	<i>If you answered NO, what is your intended action?</i>		

Further education

For more information about the current specifications of an approved security camera system, refer to the [Approved security camera system specifications](#) document and [Safeguards for the Use of Security Camera Systems in Taxis in NSW](#).

If you have any questions or need further information, please visit the Point to Point Transport Commissioner's website pointtopoint.nsw.gov.au or call the Industry Contact Centre on 131 727.